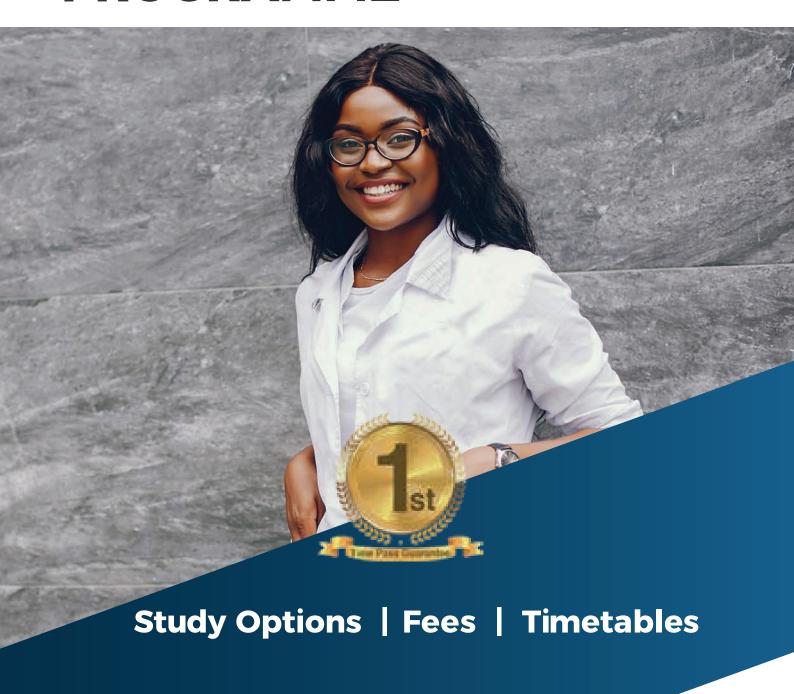


2019 ICB BUSINESS MANAGEMENT PROGRAMME



SANDTON (RIVONIA) CAMPUS



Tel: 0861 131 137

Fees

Our ICB classes are structured over 2 intakes which are February and July, preparing you for ICB final exams!

February intake classes start between February/early March, finishing by end of April/early May and giving you an option to sit for any exam month from June.

July Intake classes start early July, finishing by end of October and giving you an option to sit for any exam month from November.

| TEPP | EPOP | HSP | | | | |
|---|---|--|--|--|--|--|
| TUITION & EXAM PREPARATION PACKAGE | EXAM PREPARATION ONLY PACKAGE | HOME STUDY PACKAGE | | | | |
| *Includes contact time and 1stTime Pass Guarantee! | *Limited contact time and Excludes 1stTime Pass Guarantee! | *Excludes contact time and 1st Time Pass Guarantee! | | | | |

Fees , Study Options & Indicative Benefits

| Benefits Per Module | TEPP Weekends/ Evenings | EPOP Weekends/ Evenings | HSP Anywhere |
|---|-------------------------------|-------------------------------|-----------------|
| | R 6030 | Fees Per Modu R 3705 | le R 3705 |
| 18 - 21 hours of (Face-to-Face) Tuition Contact Time (structured over 6 -7, 3-hour sessions) | √ | | |
| 6 - 9 hours of (Face-to Face) Exam Preparation/Revision Time (structured over 2 - 3, 3-hour sessions) | ✓ | ✓ | |
| Edge Learning Media Study Textbook | ✓ | | ✓ |
| Edge Learning Media Study & Solutions Kit STD | ✓ | ✓ | ✓ |
| 2 Tests aligned to the ICB (also part of PoE), all marked with revew feedback | ✓ | ✓ | ✓ |
| 1 Final Mock Marked marked with review feedback | ✓ | ✓ | ✓ |
| 1 Post-Classes Mock for self-assements (with review feedback) | ✓ | ✓ | ✓ |
| Online Question Bank with extra questions with review feedback for self-practice | ✓ | ✓ | ✓ |
| Home Study Kit/Scheme of work | ✓ | | ✓ |
| Interac ve Online Support | | | ✓ |



BUSINESS MANAGEMENT +



BUSINESS ADMINISTRATOR -

National Certificate: Small Business Financial Management - NQF L4 (SAQA ID: 48736)

BOOKKEEPING TO TRIAL BALANCE

| ВКТВ | DAY | TIME | TP | TP | TP | TP | TEST 1 | TP | TP | TP | В | TEST 2 | EXPP | МОСК | EXPP |
|--------|-----|---------------|--------|--------|--------|-------|--------|--------|--------|--------|-----|--------|--------|--------|--------|
| TEPP-E | М | 18h00 - 21h00 | 11-Feb | 18-Feb | 25-Feb | 4-Mar | 11-Mar | 18-Mar | 25-Mar | 1-Apr | R | 8-Apr | 15-Apr | 22-Apr | 29-Apr |
| TEPP-W | ST | 08h00 -11h00 | 9-Feb | 16-Feb | 23-Feb | 2-Mar | 9-Mar | 16-Mar | 23-Mar | 30-Mar | E . | 6-Apr | 13-Apr | 20-Apr | 4-May |
| EPOP-E | М | 18h00 - 21h00 |) | | | | 11-Mar | | | | | 8-Apr | 15-Apr | 22-Apr | 29-Apr |
| EPOP-W | ST | 08h00 -11h00 | | | | | 9-Mar | | | | A | 6-Apr | 13-Apr | 20-Apr | 4-May |
| WEEK | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | K | 9 | 10 | 11 | 12 |

BUSINESS LITERACY

| BUSL | DAY | TIME | TP | TP | TP | TP | TEST 1 | TP | TP | TP | В | TEST 2 | EXPP | МОСК | EXPP |
|--------|-----|---------------|-------|--------|--------|--------|--------|--------|--------|--------|---|--------|--------|--------|-------|
| TEPP-E | TH | 18h00 - 21h00 | 7-Feb | 14-Feb | 21-Feb | 28-Feb | 7-Mar | 14-Mar | 28-Mar | 4-Apr | R | 11-Apr | 18-Apr | 25-Apr | 2-May |
| TEPP-W | ST | 11h15 - 14h15 | 9-Feb | 16-Feb | 23-Feb | 2-Mar | 9-Mar | 16-Mar | 23-Mar | 30-Mar | | 6-Apr | 13-Apr | 20-Apr | 4-May |
| EPOP-E | TH | 18h00 - 21h00 |) | | | | 7-Mar | | | | ^ | 11-Apr | 18-Apr | 25-Apr | 2-May |
| EPOP-W | ST | 11h15 - 14h15 | ; | | | | 9-Mar | | | | A | 6-Apr | 13-Apr | 20-Apr | 4-May |
| WEEK | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | K | 9 | 10 | 11 | 12 |

SENIOR BUSINESS ADMINISTRATOR -

Higher Certificate: Office Administration - NQF L5 (SAQA ID: 23619)

FINANCIAL STATEMENTS

| FNST | DAY | TIME | TP | TP | TP | TP | TEST 1 | TP | TP | TP | В | TEST 2 | EXPP | МОСК | EXPP |
|----------|-----|---------------|--------|--------|--------|-------|--------|--------|--------|--------|---|--------|--------|--------|--------|
| TEPP-E | Т | 18h00 - 21h00 | 12-Feb | 19-Feb | 26-Feb | 5-Mar | 12-Mar | 19-Mar | 26-Mar | 2-Apr | R | 9-Apr | 16-Apr | 23-Apr | 30-Apr |
| TEPP-W | ST | 11h15 - 14h15 | 9-Feb | 16-Feb | 23-Feb | 2-Mar | 9-Mar | 16-Mar | 23-Mar | 30-Mar | | 6-Apr | 13-Apr | 20-Apr | 4-May |
| EPOP - E | Т | 18h00 - 21h00 | | | | | 12-Mar | | | | A | 9-Apr | 16-Apr | 23-Apr | 30-Apr |
| EPOP - W | ST | 11h15 - 14h15 | | | | | 9-Mar | | | | A | 6-Apr | 13-Apr | 20-Apr | 4-May |
| WEEK | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | K | 9 | 10 | 11 | 12 |

BUSINESS ACCOUNTANT -

National Diploma: Financial Accounting - NQF L6 (SAQA ID: 20366)

FINANCIAL REPORTING AND REGULATORY FRAMEWORKS

| FRRF | DAY | TIME | TP | TP | TP | TP | TEST 1 | TP | TP | TP | В | TEST 2 | EXPP | МОСК | EXPP |
|----------|-----|---------------|--------|--------|--------|-------|--------|--------|--------|--------|---|--------|--------|--------|-------|
| TEPP-E | W | 18h00 - 21h00 | 13-Feb | 20-Feb | 27-Feb | 6-Mar | 13-Mar | 20-Mar | 27-Mar | 3-Apr | R | 10-Apr | 17-Apr | 24-Apr | 8-May |
| TEPP-W | ST | 11h15 - 14h15 | 9-Feb | 16-Feb | 23-Feb | 2-Mar | 9-Mar | 16-Mar | 23-Mar | 30-Mar | | 6-Apr | 13-Apr | 20-Apr | 4-May |
| EPOP - E | W | 18h00 - 21h00 | | | | | 13-Mar | | | | | 10-Apr | 17-Apr | 24-Apr | 8-May |
| EPOP - W | ST | 11h15 - 14h15 | | | | | 9-Mar | | | | Α | 6-Apr | 13-Apr | 20-Apr | 4-May |
| WEEK | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | K | 9 | 10 | 11 | 12 |

RESEARCH THEORY AND PRACTICE

| RTAP | DAY | TIME | TP | TP | TP | TP | TEST 1 | TP | TP | TP | В | TEST 2 | EXPP | МОСК | EXPP |
|----------|-----|---------------|--------|--------|--------|-------|--------|--------|--------|--------|---|--------|--------|--------|--------|
| TEPP-E | М | 18h00 - 21h00 | 11-Feb | 18-Feb | 25-Feb | 4-Mar | 11-Mar | 18-Mar | 25-Mar | 1-Apr | R | 8-Apr | 15-Apr | 22-Apr | 29-Apr |
| TEPP-W | S | 11h15 - 14h15 | 10-Feb | 17-Feb | 24-Feb | 3-Mar | 10-Mar | 17-Mar | 24-Mar | 31-Mar | | 7-Apr | 14-Apr | 21-Apr | 28-Apr |
| EPOP - E | М | 18h00 - 21h00 | | | | | 11-Mar | | | | | 8-Apr | 15-Apr | 22-Apr | 29-Apr |
| EPOP - W | S | 11h15 - 14h15 | | | | | 10-Mar | | | | Α | 7-Apr | 14-Apr | 21-Apr | 28-Apr |
| WEEK | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | K | 9 | 10 | 11 | 12 |

No break due to later public holiday

2 weeks skipped due to public holiday























CORPOR ATE OFFICES

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